

<b>Job Title</b>	Senior Project Manager/Estimator		
<b>Department/Group</b>	United Building Contractors/Management	<b>Job Code/Location</b>	Chico, CA/Job Sites
<b>Starting Wage/Salary</b>	\$64,000-\$91,000 DOE	<b>Hours Required</b>	40+ hours required a week
<b>Description</b>	Competitive salary based on experience and performance with additional benefits, including vehicle, fuel and profit sharing negotiable after 90 days. Minimum of 10 years experience, preferably in the public sector.		

**Roles and Responsibilities are listed but not limited to the following:**

- Supervise all onsite construction efforts to ensure that every project is completed with high quality
- Forecast schedules weeks and months ahead, prepare for meetings, submit and update schedules for meetings (preconstruction and construction master schedules)
- Properly document and submit schedule changes, delays
- Estimate and manage the project cost from start to finish as well as researching materials, means, and methods to ensure the work goes smoothly and as per construction documents or as needed, per owners request or necessary substitution
- Prepare SOV and oversee payment applications, including timely gathering of conditionals, unconditionals, CPR and monthly reports
- Assist in reviewing of submittals and shop drawings, including submittal schedule and timely delivery to owner and architect of deliverables including end of project closeouts
- Review project plans and find solutions and resolve problems with plans, specifications, unknown existing conditions, or conflicts with consultants and vendors
- Have great attention to detail
- Oversee the timely submittal and content of RFI, change orders and logs
- Ability to manage multiple projects at one time
- Direct, oversee and work closely with project engineers/administrators/foreman and superintendent
- Provide leadership and training for field crews, superintendents, subcontractors, and vendors
- Assist with the development and ongoing communication with owners and their representatives
- Must work to keep projects organized, on schedule and under/on budget

**ADDITIONAL NOTES ON POSITION:**

We are a great company who has focused mainly on schools and public works projects since 2001. Minimum 10 years experience is required; some public works experience required. A degree in construction management, civil Engineer, structural Engineering or related field is highly desirable. Must have experience in Microsoft Office, Excel, P6 or other scheduling software. Experience with end-to-end bidding processes required. Working knowledge of all phases of construction and subcontractors required. Ability to read plans and specifications for all trades. Valid driver's license and good driving record required. Some availability to work weekends and be on-call for projects as needed is required. We are looking for career-oriented candidates that want to grow with us. Only applicants that meet the above stated requirements will be considered. Equal opportunity employer. Please send us a resume, cover letter and references to [hr@unitedbuildingcontractors.com](mailto:hr@unitedbuildingcontractors.com). Position will remain open until filled.

Thank you for your interest in the Project Manger/Estimator position at UNITED BUILDING CONTRACTORS, INC in Greater Chico Area. Unfortunately, UNITED BUILDING CONTRACTORS, INC did not select your application to move forward in the hiring process.

Regards,  
UNITED BUILDING CONTRACTORS, INC